

Adult Services Librarian, Poplar Bluff Municipal Library District (PBMLD)

Our library invites you to apply to join our team as the **Adult Services Librarian**. Poplar Bluff Municipal Library is committed to lifelong learning and our staff. We provide reading, cultural growth, and free access to information opportunities. We accomplish this with our collections, programming, and community involvement. We work to implement our mission in our service area:

Poplar Bluff Municipal Library District with its community partners provides and promotes equal access to reading, information, cultural and intellectual resources.

The Poplar Bluff Municipal Library is seeking a dynamic individual who will help grow and evaluate current programming while continuing, developing, and implementing new opportunities for our adult populations spanning generations. This includes promoting library collections and strengthening and increasing outreach. This is an opportunity to join a forward-thinking, fast-moving and ever-evolving organization in a rewarding role that offers ample room for both personal and professional growth.

Under the supervision of the director, individuals in this position develop, plan, and implement programming such as health, social services, personal enrichment, and book clubs, recommending and purchasing both traditional and non-traditional materials for the adult fiction and non-fiction collections (print and eresources). In addition, the adult librarian in coordination with staff trains, grows, and directs the work of volunteers. The successful candidate participates in community events both on site and off site as appropriate and assists patrons with research, reader's advisory, and other library services. Applicants must demonstrate the ability to understand and implement patron engagement.

Individuals in this position work in a team environment while managing services. This position works primarily with the Children's and Young Adult Services, User Services, Tech Services, and Facilities. The Adult Services Librarian develops and coordinates with the Business Services Associate marketing and promotions of adult services and programs.

An MLS from an accredited college or university is required. Public library experience is preferred. Candidates must have a strong customer service philosophy with an ability to implement across the library; excellent communication skills; strong organizational skills; demonstrates creativity, flexibility, and a positive attitude; ability to exhibit good judgment and establish effective working relationships; ability to plan, coordinate, and supervise the work of others; knowledge and use of social media for communication and marketing; and ability to exercise leadership and motivate others. Additional skills needed include proficiency with basic office software and equipment including mobile devices in a library setting; understanding and use of library databases.

Valid driver's license required. Candidates will be required to pass an employer paid drug test and pass a background check.

This is a non-exempt position and compensation is competitive and commensurate with experience. Salary Range: minimum, \$38,113. Full benefits package: Employer paid health, vision, dental, AD&D, and Life. LAGERS retirement system; and personal time off.

PBMLD has proven itself a leader in technology integration and staff are dynamic and customer focused. Come be a part of our team!

Applications, resumes, and references may be emailed to careers@poplarbluff.org. Applications are available on poplarbluff.org/careers.

Applications should be received by August 31, 2018. Applications received after this date may be considered.

Candidates may email the director at szostak@poplarbluff.org, visit our website www.poplarbluff.org, visit our Facebook page, or call the director at 573-686-8639 to learn more about us.